

BOARD OF EDUCATION
Millburn School District 24
COMMITTEE OF THE WHOLE MEETING
February 8, 2021

BOARD MEMBERS PRESENT

Brendan Murphy, President
Denise Ide, Vice President
Jim Guziak, Secretary
Sean Coleman
Stephen Gray
Peter Pettorini
Jose Quiñones

BOARD CLERK

Veronica Lynn Willis

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Elizabeth Keefe, Director of Special Services
*Note: All Administrators were excused due to Social Distancing.

GUESTS

Via Zoom

The Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held via Live Stream Link due to COVID-19 Social Distancing Order, was called to order at 7:20 p.m., immediately following a Special Meeting, by President Brendan Murphy. Roll call was taken with the following Board Members in attendance: Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy, Peter Pettorini, and Jose Quiñones. Absent: None.

Administer the Oath of Office

At 7:22 PM, Peter Pettorini took the Oath of Office and was seated as a board member.

ADDITION of NON ACTION ITEMS

There were three non action items added for discussion. Denise Ide added discussion regarding the Staff Appreciation Event for the end of the school year. Stephen Gray added the request for an overview of the Business Office, in the wake of new board members and a refresher for sitting members. Lastly, Jose Quiñones added a discussion regarding the possibility of formulating district goals earlier in the year.

PRESENTATION

There were no presentations.

INFORMATION/DISCUSSION ITEMS

First Reading of Board Policies

The Board members were given the following policies for a first reading. A second reading and adoption will be on the agenda for the February 22, 2021, Regular Board Meeting.

- 7:15 - Student and Family Privacy Rights
- 7:30 - Student Assignment and Intra-District Transfers
- 7:40 - Attendance and Truancy
- 7:50 - Release Time for Religious Instruction/Observance
- 7:100 - Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
- 7:140 - Search and Seizure
- 7:150 - Agency and Police Interviews
- 7:190 - Student Discipline
- 7:200 - Suspension Procedures
- 7:240 - Conduct Code for Participants in Extracurricular Activities
- 7:250 - Student Support Services
- 7:260 - Exemption from Physical Activities (Press Exemption From Physical Education)
- 7:270 - Administering Medicines to Students

- 7:275 - Orders to Forgo Life-Sustaining Treatment
- 7:285 - Food Allergy Management Program
- 7:290 - Adolescent Suicide Awareness and Prevention Programs (Press Suicide and Depression Awareness and Prevention)
- 7:305 - Student Athlete Concussions and Head Injuries * New
- 7:310 - Restrictions on Publications and Written or Electronic Material

FOIA Request

The Illinois Retired Teachers Association requested the following records: The name and email address of any certified staff (teachers, administrators, nurses, counselors, etc.) who are retiring this year.

Remote Learning Update

On average, per grade level, 70% of students were in attendance today, with the exception of 7th grade. At the middle school, today was the first time two grade levels were in attendance. After managing two grade levels, the district will phase in the 7th grade students after Spring Break, at which point all students who selected in-person instruction will be in attendance. Parents have asked when full time school will resume. Though it will not be this school year, we look to next school year.

Review of Closed Session Minutes

All board members in physical attendance received the packet containing all closed session minutes, for review. In the next couple of days, Dr. Lind will deliver packets to the remaining board members or they can pick them up.

2021-2022 School Calendar

Dr. Lind displayed and reviewed the 2021-2022 school calendar to be approved at the next board of education meeting. There was one error on the calendar displayed, President's Day. The correction was made. Any additional adjustments can be made throughout the school year, when necessary.

Registration Fees and Activity Fees

Dr. Lind reminded the board of their past discussion to keep registration fees and activity fees the same as last year. At this time, increasing fees for families would not be appropriate as we struggle through the pandemic. Millburn's school fees have not increased for the last 10 years, some have actually been reduced.

Review Board Agreements

Dr. Lind began by displaying the Board Agreements and a brief overview of them. The most recent document was updated in 2018 and has been regularly reviewed over the years. If the board would like to make changes they can. Dr. Lind left them displayed for the board members for reading, review, and asked for any questions.

FUTURE AGENDA ITEMS

- Audit FY20 (Board Policy 4:80)
- Press Policy Updates
- Revise Policy 4:60 Purchases and Contracts
- Review of Board Agreements
- Board Self Governance Goals and Draft of Revised Goals 2020-2021
- Phone System Update

SUPERINTENDENT REPORT

Dr. Lind shared today the most grade levels in school since March 2020, were in school. The flooding and water repairs have been completed. The building is functioning. There is some damage from the flooding with the heating coils and floor tiles that will be repaired.

BUSINESS OFFICE REPORT

Dr. Johns displayed the Business Office Report along with photos. The water connection was completed on Tuesday, February 2, 2021, but the boil order was continued. Water samples were taken by the Lake County Health Department on Wednesday, February 3, 2021. Water testing showed that the water is safe and the boil order was lifted on the afternoon of February 4, 2021.

Mill burn hasn't received any additional property tax collections since January 14, 2021. The county treasurer is still anticipating that the district will receive one more property tax distribution. Based on our approved levy of \$15,554,041.60, the district still has \$295,286.55 to collect. We will need to collect \$139,746.13 to achieve the 99% tax collection that we received in 2020. This is the first year that the county provided the option of paying property taxes in 4 equal payments. By moving to 4 payments, it delayed the last taxpayer payment until November where the last payment had previously been due in September.

BOARD REPORTS

There were no board reports.

ADJOURNMENT

There being no further business, a motion was made by Brendan Murphy, with a second by Sean Coleman, to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: None. Absent: None. The motion passed. The meeting adjourned at 8:50 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By: Brendan Murphy
President

Attest: James A. Hertz
Secretary

March 29, 2021